

CALENDAR

2022-23



+3 STREAM

TALCHER AUTONOMOUS COLLEGE

TALCHER, ANGUL - 759107

Phone No-06760-240293

Website: www.talchercollege.org

MISS PUSPALATA RATH

Principal

Compiled & edited by

Sri Saroj Kumar Pradhan

Lect. in English (Gr.-A)

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Lect. in English

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Librarian

PUBLISHED UNDER THE AUTHORITY OF
MISS PUSPALATA RATH
PRINCIPAL
TALCHER AUTONOMOUS COLLEGE, TALCHER
Phone: 06760-240293(O)
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IT IS A VALUABLE GUIDE BOOK FOR STUDENTS'
KNOWLEDGE OF RULES PERTAINING TO ALL ASPECTS
OF COLLEGE LIFE IS ESSENTIAL AND IGNORANCE IS
NOT AN EXCUSE.

THE ITEMS OF INFORMATION GIVEN IN THE CALENDAR
ARE SUBJECT TO REVISION AND IN CASE OF ANY
DISPUTE THE DECISION OF THE PRINCIPAL IS FINAL
WHICH CANNOT BE CHALLENGED IN A COURT OF LAW.

REMEMBER:
WE ALL BELONG TO THIS SACRED INSTITUTION.
LET US STRIVE TO FEEL PROUD OF IT.

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PERSONAL DATA

Name.....

Class.....Roll No.....

Tutorial Group.....

Proctorial group & Proctor.....

Permanent Address.....
.....

Present Address.....
.....

Date of Birth.....

Date of Joining the College.....

University/Council Regd. No.....

Identity Card No.....

Watch No.....

Bank/P.O. Pass Book No.....

Height..... Cms. Chest..... Cms

Weight.....Kgs. on.....

Blood Group.....

General.....

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GOVERNING BODY

- | | |
|--------------------------------------|-----------|
| 1. Sri Santosh Pradhan (ADM, Angul) | President |
| 2. Miss Pushpalata Rath (Principal) | Secretary |

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CHAPTER-I
BRIEF HISTORY

Replete with rich coal mines & coal-based industries, known as Black Diamond City, Talcher has occupied an enviable place of distinction in the map of India. Talcher College, Talcher ideally located in a sylvan surrounding enjoys equally the pride and the glory of Angul district. Standing on a spacious campus beside NH-200, sprawling out into the flora and fauna of Rani Park with an atmosphere highly conducive to teaching and learning, it has lived up to the expectations of the people of the area.

The belated but laudable effort of the enthusiasts in the direction of providing a scope for higher education to the young boys and girls of Talcher made a tutorial college possible at Talcher in 1969 in a rented building. Subsequently, it obtained government concurrence and University affiliation for opening of Intermediate Arts from the academic session 1970-71. Much water has flown in the river Bramhani since then. In course of time, it has grown into a full-fledged Degree College with all streams and honors teaching facilities in a good number of subjects under Utkal University. The decent looking, MCL sponsored double storied, well-furnished Gents' Hostel with 100 seats behind the college in a serene and tranquil atmosphere welcomes its inmates with bouquets and promise for laurels.

The rich well-equipped library has been the fountain of learning for teachers and students as well. It will not be out of place to fondly cherish the memories of the untiring and selfless effort of some

benevolent and magnanimous locals of Talcher but for whose contribution this institution would not have grown into what it is now. The hazy picture of persistent endeavor to set up a college and ungrudging nourishment of late Dr. Bikram Das during its infancy spontaneously flashes into our eyes. A monument of sacrifice, iron will and determination, Dr. Das will be ever remembered. Can we throw into oblivion the contribution of late Brundaban Mohapatra who had donated an amount of Rs.20,510/- in those days for its foundation and up-keep ? We have no words to eulogize Raja Saheb Soubhagya Chandra Dev who was generous enough to donate a part of his Rani Park to facilitate the shifting of the college to the present site in 1976. The college is considerably indebted to late Pabitra Mohan Pradhan, the former Deputy Chief Minister of Odisha, Smt. Chitrakala Dibya, Narsingh Das, Rahim Khan, for their financial assistance and invaluable service.

The College, its manifold handicaps albeit, is proud of its heritage. We make sincerest endeavor to elevate the academic standard of the students. Apart from grooming several luminaries, this garden can boast of its age defying flowers; legislators and parliamentarians, Hon'ble S.J. Bibhudendra Pratap Das, Ex-MLA, Pallahara, Hon'ble S.J. Mahesh Sahoo, MLA, Pallahara, Hon'ble S.J. Dharmendra Pradhan, Ex-MP, Deogarh and Minister of State Petroleum & Natural Gas, Govt. of India, Hon'ble Sri Braja Kishore Pradhan, MLA, Talcher and Hon'ble S.J. Rabi Narayan Pani, Ex-MLA, Pallahara & former MP, Deogarh who have kept its honour aloft. All have contributed their might for all round development of the college. The Hon'ble Ex-Prime Minister Sri Atal Bihari Vajpayee's sojourn in this blessed institution on 18.09.1999 is the harbinger of new hopes and strides for us. Let us strive to make it more glorious.

It is a proud moment for all of us that the NAAC(UGC) has accredited this college with B+ Grade which incidentally is the highest accreditation status among all the Govt. and Non-Govt. degree colleges of Angul district. Moreover, the Autonomous Status conferred by the UGC will hopefully go a long way in enhancing the pride and prestige of the college.

THE COLLEGE CREST

The lamp at the apex symbolizes the light of wisdom that dispels the darkness of ignorance and heralds the light of knowledge and enlightenment. The Book below is the repository of knowledge. Its open page invites the inquisitive minds to intellectual pursuits. The lotus flower on which the book rests reflect beauty, sanctity, delicacy, and fragrance. Below the book on the left is the Thermal Power Station of Talcher and the Coal Mines on the right. They mirror Talchers distinctions in the world. Towards the right is the symbolic picture of the annual religious festival of goddess Hingula, the presiding deity of the region. The lower portion of the crest is adorned with sheaves of corns that speak of the traditional agrarian culture of the local people despite industrialization. The motto on the basement of the crest implies that the college clings firmly to the high ideals of truth and beauty synonymous with God.

OUR VISION

To provide quality higher education for fostering humane values, igniting the spirit of enterprise, to strive for excellence in all activities and to imbibe scientific temperament.

OUR MISSION

Talcher College cherishes:

1. To provide higher education at affordable price in competitive global milieu.
2. To undertake research in various fields for raising the standard of living of the people.
3. To strive to raise the capacity of youths for gainful employment.
4. To generate awareness among the people against social evils, diseases and to protect and sustain environment.
5. To provide education on values.
6. To cherish the rich heritage of our composite culture.
7. To encourage all-round development of the personality of the students.

STUDENT CHARTER, TALCHER COLLEGE

A) Responsibility of the College towards its Students:

Talcher College will strive:

- i. To communicate its goals and objectives clearly to all students.
- ii. To offer a wide range of programs with flexibility.
- iii. To facilitate effective running of the teaching-learning programs.
- iv. To use feedback from students in the initiation of review and redesign of programs.

- v. To implement a well-conceived plan for monitoring student's progress continuously.
- vi. To provide clear information to students about the admission and completion requirements for all programmes, the fee structure, financial aid and student support services.
- vii. To ensure well-run support services to all students.
- viii. To promote values, social responsibilities and good citizenry in all students.

B) Student's Responsibilities of Learning:

- i) Appreciate the goals and objectives of the college and contribute to their realization by participating in relevant college activities.
- ii) Understand the teaching-learning strategies and evaluation system.
- iii) Follow the time schedule, rules and regulations.
- iv) Undertake regular and intensive study of learning materials.
- v) Make optimum use of the learning resources and other support services available in the college.
- vi) Give feedback for improvement of the College.
- vii) Have faith and ability to pursue lifelong learning.
- viii) Live as worthy alumni of the college.

SUCCESSION LIST OF PRINCIPALS

<u>Name</u>	<u>Period</u>
1. Sri Khitish Chandra Dev, MA (Tutorial College)	28.07.69 to 31.03.70
2. Sri Basant Ku. Rath, M.A. (Officiating)	01.07.70 to 20.02.72
3. Sri Kirtan Bihari Patnaik, M.A.	21.02.72 to 28.11.75
4. Sri Narayan Ch. Das, M.Sc., OES(I) (On Deputation from Govt.)	29.11.75 to 11.06.76
5. Dr. Sadanand Torasia, M.Sc., Ph.D., OES(I) (On Deputation from Govt.)	12.06.76 to 25.11.77
6. Sri Prafulla Ch. Das, M.Sc., OES(I) (On Deputation from Govt.)	07.12.77 to 26.02.80
7. Sri Mukund Mishra, M.Sc., OES(I) (On Deputation from Govt.)	27.02.80 to 31.10.80
8. Sri Dibakar Sahu, M.A., OES(I) (On Deputation from Govt.)	03.12.80 to 23.12.82
9. Dr. J. N. Patnaik M.Sc., OES(I) (On Deputation from Govt.)	24.12.82 to 11.04.86
10. Sri N. C. Nayak, M.Sc., OES(I) (On Deputation from Govt.)	12.04.86 to 14.10.87
11. Dr. S. M. Behera, M.Sc., Ph.D.(I) (On Deputation from Govt.)	03.12.87 to 23.07.90
12. B.K. MISHRA, M.A.(I/C)	23.07.90 to 02.08.90
13. Sri N. Dora, M.Sc., OES(I) (On Deputation from Govt.)	03.08.90 to 03.12.91
14. Sri M. Debendra Rao, M.Sc.	23.12.91 to 03.03.97
15. Md. Kaushar Ali, M.A.	03.03.97 to 15.05.99
16. Dr. S. K. Kanungo, M.Sc., Ph.D. (Principal-in-charge)	15.05.99 to 06.12.00
17. Sri B. Sahu, M.A. (Principal-in-charge)	06.12.00 to 11.01.01
18. Dr. A. K. Garnaik, M.A., M.Phil., Ph.D.	11.01.01 to 23.12.01
19. Dr. P. K. Singh, M.A., Ph.D. (I/C)	27.12.01 to 31.07.03
20. Sri A. P. Saran, M. A	01.08.03 to 30.07.08
21. Sri P. Sahoo, M.Com., M.Phil. (I/C)	30.07.08 to 30.09.08
22. Sri Purushottam Das, M.A.	01.10.08 to 31.07.14
23. Smt. Basanti Satapathy, M.A.	01.08.14 to 31.03.15
24. Dr. G. S. Mahapatra, M. A, M. Phil, Ph. D	01.04.15 to 31.03.16
25. Sri Biranchi Narayan Das, M.Sc.	01.04.16 to 31.08.17

26. Sri Basant Kumar Sahu, M.Sc.	01.09.17 to 30.04.19
27. Dilip Kumar Pradhan, M.A.	01.05.19 to 31.08.19
28. Ashok Kumar Sharma, M. Com, LLB.	01.09.19 to 31.07.20
29. Tripurari Nath (Officiating), M.A., MPhil.	01.08.20 to 04.10.20
30. Dr. Raghunath Rath, MSc, PhD, LLB	05.10.20 to 30.06.21
31. Dr Binaya Kumar Khilar, M.A., PhD.	01.07.21..to.30.11.22
32. Miss Puspallata Rath, MSc, Mphil, B.Ed.	01.12.22(continuing.)

MEMBERS OF THE STAFF**PRINCIPAL - MISS PUSPALATA RATH, M.Sc.****Department of English**

1. Sri Saroj Kumar Pradhan, M.A., M.Phil. Lecturer (Gr-A)
2. Panigrahi Subash Chandra Dash, M.A. Lecturer (Gr-A)
3. Smt. Sunita Sahu, M.A, M.Phil. Lecturer
4. Sri Prafulla Ku. Naik, M.A. Lecturer
5. Mr. Rohit Kanta Mishra Lecturer

Department of Odia

1. Sri Biranchi Narayan Samal, M.A. Lecturer & HOD
2. Sri Haresh Chandra Behera, M.A., B.Ed. Lecturer
3. Dr. Rasmi Nandita Jena, M.A., Ph.D. Lecturer
4. Mr Bhagaban Singh Lecturer
5. Sri Suvendu Sathua, M.A. Guest Faculty
6. Sri Patel Kumar Nanda, M.A. Guest Faculty

Department of Political Science

1. Dr. Kalpana Boity, M.A., M.Phil, Ph.D, LLB Lecturer (Gr-A) & HOD

Department of Economics

1. Smt. Basanti Baliarsingh, M.A., B.Ed. Lecturer
2. Smt. Gitarani Satapathy, M.A., M.Phil. Lecturer
3. Miss Apsana Begum Lecturer
- 4.

Department of History

1. Smt Kuntala Soy, M.A. Lecturer & HOD
2. Smt. Dipti Manjari Sahu, M.A., M.Phil. Lecturer

- 5.
- 6.
- 7.

Department of Philosophy

1. Mrs Madhusmita naik Lecturer
2. Mrs Sujata Mallik Lecturer
3. Miss Sanghamitra Das, M.A. Guest Faculty

Department of Sanskrit

1. Dr. Santosh Ku. Patra, M.A.,M.Phil., Ph.D. Lecturer & HOD
2. Dr. Swetalina Kara, M.A.,M.Phil., Ph.D. Lecturer

Department of Education

1. Dr. Sanjukta Bebartha, M.A., M.Ed., Ph.D. Lecturer & HOD
2. Miss Nibedita Panda, M.A. Lecturer
3. Miss Pranati Sahoo, M.A. Guest Faculty

Department of Anthropology

1. Sri Naba Kishore Mohapatra, M.A. Lecturer & HOD
2. Dr Champak Ku. Sahu, M.A., Ph.D. Lecturer
3. Sri Sashank Ku. Pradhan, M.A. Lecturer
4. Dr. Om Bangmayee Kabikanya, Lecturer
M.A,M.Phil., Ph.D.

Demonstrators

1. Sri Nenkuria Sahoo, M.A.
2. Sri Ganeswar Mohanty, M.A.
3. Smt. Saswati Mishra, M.A,M.Phil.

Department of Physics

1. Miss Puspallata Rath, M.Sc., M.Phil. Reader (S.S)
2. Dr. Saroj Ku. Rath, M.Sc., Ph.D. Lecturer
3. Mr Sarbananda Senapati Lecturer
4. Smt. Sudipta Dhir, M.Sc. Guest Faculty

Demonstrators

1. Sri Hemant Ku. Satpathy, B.Sc.
2. Sri Ranjan Ku. Satpathy, B.Sc.
3. Sri Nikhil Ranjan Das, B.Sc., DCA

Department of Chemistry

1. Dr. Ajay Kumar Pradhan, M.Sc., Ph.D. Lecturer (Gr-A)
Reader
2. Mr Priya Chandan Sahoo Lecturer
3. Smt. Lopamudra Sarangi M.Sc. Lecturer

Demonstrators

1. Sri Binod Ku. Nanda, B.Sc.
2. Sri Sanjay Ku. Rath, B.Sc.
3. Sri Manoj Ku. Pradhan, B.Sc.

Department of Mathematics

1. Sri Himansu Sekhar Khadiratna, M.Sc. Lecturer (Gr-A) & HOD
2. Sri Dillip Ku. Pradhan, M.Sc., M.Phil. Lecturer
3. Sri Laxmidhar Sahoo, M.Sc. Lecturer

Department of Botany

1. Mr Suresh Behera Lecturer

2. Smt. Subhadra Behera Lecturer
3. Smt. Truptimayee Dash, M.Sc. Lecturer

Demonstrators

1. Smt. Mahadei Bhutia, B.Sc.
2. Sri Santosh Ku. Das, B.Sc.

Department of Zoology

1. Smt. Jayashree Tiwary, M.Sc. Reader(S.S) & HOD
2. Sri Jayant Kumar Moharana, M.Sc., B.Lib & Inf.Sc. Lecturer (Gr-A)
4. Mr Sibram Sahoo Lecturer
3. Mr Dattatreya Satapathy Lecturer

Demonstrators

1. Smt. Sasmita Dhal, B. Sc.
2. Smt. Arati Pattnaik, B.Sc.

Department of Geology

1. Sri Ranjeet Ku. Sahoo, M.Sc. Lecturer & HOD
2. Smt. Binaka Jena, M.Sc. Lecturer
3. Miss Sumitra Pratihari, M.Sc. Guest Faculty

Department of Commerce

1. Capt. Subrat Ku. Das, M.Com., M.Phil. Lecturer (Gr-A)
2. Mr Rashmi Kanta Barik Lecturer
3. Mr Jugal Kishor Sahoo Lecturer

Department of Computer Science

1. Sri Barada Prasanna Panda, B.Tech Lecturer & HOD

Library

1. Sri Sanjay Ku. Dhal, B.A., B.Lib
& Inf. Sc., CIC, MLISc. Librarian

- | | | |
|----|---|---------------------|
| 2. | Sri Babula Sahoo, B.A. | Asst. Librarian |
| 3. | Sri Sanjay Ku. Mohapatra, B.A., B.Lib.
& Inf.Sc., MLISc. | Asst. Librarian |
| 4. | Sri Rama Naik | Watchman-cum-Bearer |
| 5. | Smt. Swikruti Kar | Peon |

Store Keepers

- | | | |
|----|--------------------------------------|--------------------|
| 1. | Sri Prashant Ku. Mishra, B.Sc., L.LB | Dept. of Physics |
| 2. | Sri Bikram Ch. Nanda, B.Sc., PGDCA | Dept. of Zoology |
| 3. | Sri Biranchi Narayan Biswal, B.Sc. | Dept. of Chemistry |

Mechanic

- | | |
|----|--------------------|
| 1. | Sri A. K. Das, ITI |
|----|--------------------|

College Office Staff

- | | | |
|----|---------------------------|-----------|
| 1. | Sri Bijaya Kumar Mahakhud | Sr. Clerk |
| 2. | Sri Ch. Ajit Ku. Nanda | Jr. Clerk |
| 3. | Smt Nibedita Bal | Jr. Clerk |
| 4. | Sri Dusmant Ku. Bai | Jr. Clerk |
| 5. | Sri Sashi Bhusan Biswal | Jr. Clerk |
| 6. | Sri Maheswar Behera | D.E. O |
| 7. | Smt. Alaka Binamrata Das | D.E. O |
| 8. | Sri Chaitanya Prasad Ojha | D.E. O |

Laboratory Attendants & Bearers

- | | | |
|----|----------------------------|--------------|
| 1. | Sri Satya Ranjan Pattanaik | Chemistry |
| 2. | Sri Biswa Mohan Das | Zoology |
| 3. | Sri Prasant Kumar Nayak | Geology |
| 4. | Sri Biranchi Samal | Anthropology |

Menial Staff

- | | | |
|-----|--------------------------|------------|
| 1. | Sri Naresh Ch. Samal | Peon |
| 2. | Sri Damodar Samal | Gardener |
| 3. | Sri Naresh Ch. Pattanaik | Peon |
| 4. | Smt. Laxmi Dei | Swee press |
| 5. | Sri Kishore Ch. Bhutia | Bearer |
| 6. | Sri Panchanan Sahu | Peon |
| 7. | Sri Akshaya Naik | Bearer |
| 8. | Sri Gopal Thappa | Watchman |
| 11. | Smt. Khajuri Naik | Swee press |
| 12. | Smt. Sasmita Debata | Peon |
| 13. | Sri Manoj Ku. Sahoo | Peon |
| 14. | Sri Litu Khilar | Peon |
| 15. | Sri Nirakar Naik | Watchman |
| 16. | Smt. Khulana Naik | Swee press |

CHAPTER-II
INTAKE CAPACITY
(+3 STREAM)

1 st Yr. Arts	256
2 nd Yr. Arts	256
3 rd Yr. Arts	256
1 st Yr. Sc.	160
2 nd Yr. Sc.	160
3 rd Yr. Sc.	160
1 st Yr. Com	64
2 nd Yr. Com.	64
3 rd Yr. Com.	64
Total =	1440

Honours

	<u>Subject</u>	<u>No. of Seats (As sanctioned)</u>
1.	Anthropology	32
2.	English	16
3.	Economics	32
4.	History	32
5.	Odia	32
6.	Political Science	32
7.	Philosophy	16
8.	Sanskrit	32
9.	Physics	48
10.	Chemistry	48

11.	Mathematics	16
12.	Botany	16
13.	Zoology	16
14.	Commerce (Accountancy)	32
15.	Commerce (Management)	32
16.	Education	16
17.	Geology	16

P.G.

	<u>Subject</u>	<u>No. of Seats</u> <i>(As sanctioned)</i>
1.	M.A. (Odia)	16

Self-Finance Course

1.	BBA	16
2.	B.A.J.M.C.	16
3.	M.A.J.M.C.	16

IGNOU

A Special Study Centre of Indira Gandhi National Open University (IGNOU) has been opened from the academic session 2005-06. It imparts teaching for the following Bachelor Degree and Certificate Courses.

1. BSC - Bachelor of science
2. B.A.G - Bachelor of Arts General and Honors
3. B. Com.G - Bachelor of Commerce General
4. BTS - Bachelor of Tourism Studies
5. M.A. - History
6. M.A. - Political Science

Our Study Centre remains open in the following days and timing.

	Days	Time
1.	Wednesday, Thursday, Friday & Saturday	4 PM to 8PM
2.	Sunday	10 AM to 4 PM

2.1 OFFICE ADMINISTRATION

1. The college office opens from 10.00 AM to 5 PM daily except on Sundays and holidays unless otherwise notified in advance.
2. Students are required to go to the specified counter to get their work done. They should not enter the office for any purpose without permission.
3. Students are required to maintain discipline at the counter. The queue habit facilitates work and helps everybody.
4. Students are not allowed to enter the staff common room. In case a student has some work with a member of a staff, he is required to inform him/her by the bearer of the Common Room.
5. Students should bring their Identity Cards at the time of payment of scholarships and any other financial assistance.

2.2 APPLICATIONS, COMPLAINTS ETC.

1. All routine applications should be put between 1 AM and 2 PM in the box kept for the purpose near the collection counter, and these are disposed of ordinarily on the same day.
2. Applications for free studentship, aids from SSG or University Aid Fund, exemption from fines, railway concessions etc. should be made through the respective proctors.
3. Application for the issue of C.L.C., Conduct Certificates, Marksheets etc. should be submitted along with requisite fees

and clearance forms if any and the required documents will be issued on the 3rd day from the receipt of the application.

- 4. Any genuine complain should be brought to the notice of the immediate authority. In the event of no action being taken thereon, the complaint may be lodged with the next higher authority through immediate authority.
- 5. Students having any grievances or complaints should bring those to the notice of the principal during the fixed hours for personal hearing if necessary.

2.3. PAYMENTS OF FEES OR FINES.

- 1. Tuition fee is payable by 3.00 p.m. on the days fixed for collection otherwise it has to be paid with a fine of Re. 1.00 (one rupee) on the last working day of the month. Failure to pay within the month will entail the removal of the defaulter's name from the rolls.
- 2. All fines including those imposed on grounds of discipline should be realized along with the tuition fee.
- 3. Defaulters paying their tuition fees the next month but before their names are struck off the rolls have to pay default fine of Re. 1.00. After the removal of the names from the college rolls, they shall have to pay readmission fees equivalent to one month's tuition fee.
- 4. Readmission fee cannot be exempted.
- 5. College tuition fee along with other charges, if any, for the remaining months of the academic session will be realized from a student before he/she is allowed to fill up the application form for the Council Examination.
- 6. Declaration of the results of a College Examination is withheld for non-payment of college dues.

2.4. NOTICE BOARDS

- 1. Every student should look to the College Notice Board placed at different points and the information Centres so as to get necessary information regarding all office orders, decisions and instructions given from time to time. He / She may, however, seek clarification from the office or the officer in-charge of the information centre, if necessary. Ignorance of a student due to negligence on this point will not be accepted as an excuse.
- 2. Every student should go through the college calendar and prospectus in his/her own interest.

2.5. PROCTORIAL SYSTEM

Under the scheme, every student shall be attached to a teacher who becomes his/her proctor. The proctor is responsible for the maintenance of the cumulative records of the group of students under his/her charge on faculty basis and shall communicate with the parents and guardians, if necessary. He is to conduct a proctorial meeting at least once a month. It shall be the proctor's duty to keep a close eye on his ward to help him/her in studies and other matters connected therewith. It is to be borne in mind that no application made to the principal shall be entertained unless it is recommended by the proctor concerned. Besides his recommendations are given due weightage. The proctorial system if worked out in an atmosphere of love, goodwill and mutual understanding will fulfil the purpose for which it is intended.

2.6. CERTIFICATES & DOCUMENTS**i. CONDUCT CERTIFICATE/C.L.C.**

Application for Conduct Certificate/College Living Certificate or any other Certificate should be submitted 3 days before the date on which the certificate is wanted by the applicant. A no dues certificate from the different sections of the College should be attached. However in exceptional cases, a duplicate C.L.C. may be issued on payment of the prescribed fees only when the principal is sufficiently satisfied with the evidence. An affidavit is to be produced by the applicant to the effect that the original is lost and not used for admission else where.

2.7. IDENTITY CARD

Every student shall be provided with a Photo-Identity Card & Hung Identity Card duly attested by the Principal. The holder of the card must keep it with him/her during the college hours, examinations and all college functions. The holder is required to produce the card whenever demanded. The college shall not be responsible for any misuse of the card. A duplicate card can be issued on satisfactory explanation for the loss or damage on payment of the prescribed fee.

2.8. LIBRARY CARD

Every student shall be provided with a photo Library Card duly attested by the Principal. The holder is required to produce the card at the time of receipt of Library Books.

CHAPTER-III**FEE STRUCTURE****A. Govt. Dues Fees/Fine****1. Monthly Tution Fee**

For Arts/Com (10x12)	Rs.120/-
For Science (11x12)	Rs.132/-
P.G. Odia (12x12)	Rs.144/-

2. Admission & Re-admission Fee

For Science	Rs.11/-
For Arts & Com.	Rs.10/-
P.G. Odia	Rs.12/-

**3. T.C./C.L.C. 47/-
Duplicate T.C./C.L.C. - 197**

Rs.3/-

**C. College Subscription
for Different Societies**

(subsidiary fees)

+3 Stream

1. Abstract of Attendance	10/-
2. Affiliation	100/-
3. Art & Literature	10/-
4. Building Maintenance	50/-
5. Calendar	35/-
6. College Examination	60/-

7. Commerce Society	10/-
8. Contigency	80/-
9. Computer Fees	50/-
10. Cycle Shed	15/-
11. D.S.A.	10/-
12. Drama, Dance & Music	20/-
13. Development Fund	
for Arts/Com.	2300/-
for Science	2700/-
P.G. Odia (Adm)	2500/-
IIInd & IIIrd Yr. Arts/Com.	200/-
IIInd & IIIrd Yr. Science	300/-
P.G. Odia (Re-Adm)	2500/-
14. Establishment fund per Yr.(100x12)	1200/-
15. Election	20/-
16. Faculty Fund	30/-
17. Furniture	30/-
18. Games & Sports	40/-
19. Identity Card	50/-
20. Identity Card (Duplicate)	50/-
21. Lesson Plan and Lesson Note	10/-
22. Library	100/-
23. Lab. Fees per each ptcl sub.	120/-
24. Magazine	50/-
25. Poor Student's Aid Fund	10/-
26. S.S.G.	10/-
27. Science Society	10/-
28. Student's Common Room	10/-

29. Teacher's Aid Fund	10/-
30. Time table	10/-
31. Insurance	5/-
32. N.C.C.	10/-
33. Red Cross	10/-
34. Scouts & Guides	22/-
35. Electricity	120/-
36. Inspection Fee	100/-
37. Seminar Fee	100/-
38. Student's Union	50/-
39. Management Honours	2000/-
(At the time of Admission)	
40. Admission form for P.G. Odia	200/-

University Fees

CDC Fees at the time of Admission/re-admission	10/-
Sports Fees at the time of Admission/re-admission	50/-
Syllabus Fees for Arts	55/-
Syllabus Fees for Science	40/-
Syllabus Fees for Commerce	30/-
Syllabus Fees for P.G. Odia	55/-
N.S.S	10/-
Registrations Re-registration at the time of admission	150/-

CHAPTER-IV

COLLEGE EXAMINATION

I. EXTRACT FROM

**THE ORISSA CONDUCT OF EXAMINATION ACT 1993.
(THE ORISSA GAZETTE, Friday, March, 1998,
LAW DEPARTMENT NOTIFICATION, The 11th March 1998)**

1. DEFINITIONS

In this act, unless the context otherwise requires.

- a) "Recognised Examination" means an examination specified in the schedule and includes evaluation, tabulation publication of result and all other matters connected therewith.
- b) "Unfair means" in relation to in recognized examination means taking or giving or attempting to take or give any help other than one permissible any, under the Rules applicable there to from any material written, recorded or printed or relayed, or from any person in any form whatsoever.

2. PROHIBITION OF USING UNFAIR MEANS AT EXAMINATIONS

- a) No person shall adopt or take recourse to unfair means at any recognized examination.
- b) No person shall aid, abet or conspire in the use of unfairness at any recognized examination.

3. RESTRAINT ON COPIES OF QUESTION PAPER AND OFFER OF INFORMATION.

No person, who is not lawfully authorized or permitted by virtue of his duties to do so, shall before the time fixed for distribution of copies of a question paper of examinees at a recognized examination.

- a) Procure, attempt to procure or possess, such question paper or a portion or copy thereof or.
- b) Impart or offer to impart information which he knows or has reason to believe is related to or is derived from or has a bearing upon such question paper.

4. RESTRICTION ON FAKE PAPERS :

No person shall procure, possess, distribute or otherwise publicize or cause to be published any question paper as being the one purporting to be one that is to be given or likely to be given at an ensuing recognized examination.

5. PROHIBITION OF LOITERING ETC. NEAR EXAMINATION CENTRE ETC.

No person, save in the discharge of his duties shall

- a) during the hours when a recognized examination centre of where any evaluation or tabulation work relating to a recognized examination is done and
- b) two hours preceding the commencement of such examination, evaluation or tabulation work on any examination is conducted or evaluation or tabulation work done committed or caused to be committed any of following acts within the premises wherein the recognized examination is held or at any place where evaluation or tabulation work is

done at any public or private place within a distance of one hundred meters of such premises or the place of evaluation or tabulation work namely :

- i) loitering
 - ii) distributing or otherwise publicizing any paper or other matter relating to such examination or
 - iii) indulging in such other activity as is likely to be pre-judicial to the conduct of such examination or is likely to affect the secrecy thereof provided that nothing contained in this section shall apply in respect of bonafide activities or examinees appearing at the examination which is conducted at such examination centre.
6. Whoever contravenes any of the provisions of the above section shall on conviction, be punished with imprisonment for a term which may extend to three months or with fine which may extend to three thousand rupees but shall not be less than five hundred rupees or with both.

**Regulation for Under Graduate Programme
(B.A./B.Com/B.Sc.-Honours/Regular)under CBCS pattern of
Utkal university w.e.f. Admission Batch (2022-2023)
for Affiliated Colleges**

(Applicable to Autonomous Colleges / Affiliated Colleges / DDCE)

1. Eligibility

- 1.1. Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary Education, Govt. Of Odisha / Dept. of Higher

Education / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A. / B.Com. stream.

- 1.2. Students ordinarily may be selected for admission through Entrance Test, Group Discussion and Personal Interview and / or a combination of these with due weightages to career to be decided by the Autonomous College or Director, Higher Education. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control.
- 1.3. Admission Policy would be decided by the Academic Council of the respective Autonomous Colleges and for affiliated colleges Government will decide the admission policy.
- 1.4. Directorate of Distance & Continuing Education would decide its own admission policy.

2. Duration

Three years of six semesters. Odd semester is from July to December (i.e. 1st, 3rd & 5th semester). The examination shall be held normally in the month of November/December. Even semester is from January to June (i.e. 2nd, 4th & 6th semester). The examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and result shall be published within 60 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

3. Compulsory Registration for 1st Semester

Registration for 1st semester is compulsory. A Candidate admitted to +3 Courses but not registered for 1st semester examination, his/her admission will be automatically cancelled.

- A candidate may take a blank Semester: A blank semester has to be clubbed with next Odd or Even Semester as the case may be i.e. 2nd, 4th and 6th / 1st, 3rd and 5th.
- A student may clear backlog papers within 6 years and improvement, if any, has to be completed within 4 years starting from the year of admission batch.

4. Attendance

A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.

Condonation in exceptional cases may be granted by Chairperson/Chairman/P.G.Council/the Principal (In case of affiliated colleges) to the extent of 15% on production of medical certificate.

The Syndicate or Examination Committee may grant further condonation of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter-state competitions in Games and Sports or attending different recognized National Camps.

Under no circumstances, the condonation shall be beyond 25%.

5. Weightage Distribution (Percentage) for Evaluation :

The Choice Based Credit System (CBCS) examination shall be of Semester pattern. Each semester examination shall consist of a **Mid-Semester (Internal) Examination** and **End Semester examination**. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks above 50 (e.g., 60, 75, 80 etc.) shall be of 3 hours duration and practical shall be of **3 Hours (for full marks carrying 30)**. On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

6. Mid Semester Examination

6.1. Mid Semester Examination will be of 01 hour duration for 20 marks. There shall be no pass mark in Mid Semester examination.

6.2. The papers of Mid Semester Examination will be valued by the teachers or any external faculty teaching that paper in the department/college.

6.3. A student who fails to appear in a mid semester examination will be allowed to take the same examination with next batch of students only ONCE. However, **it will be treated as a back examination.** This rule is not applicable to the students appearing for Mid Semester component of V & VI Semester (UG). However, the candidates intending and eligible to appear in such examination shall have to apply to the PGC/Principal concerned in plain paper showing sufficient reasons thereof. If the PGC/Principal is satisfied, then she will be allowed to appear in the same examination.

6.4. There is no provision of Improvement examination for Mid-Semester Examination in any paper of any Semester.

6.5. The Mid-Semester Examination will be conducted at the end of Sept./Feb. for Odd and Even Sem. Examination respectively.

6.6. The College has to submit positively the Mid-term marks by end of October/March to the Controller of Examinations for Odd & Even Semester respectively.

6.7. The College authority will preserve the Answer Script of the Mid-term examination for one year from the date of examination for future reference.

7. Mark Distribution :

A. Subjects without practical:

Mid Term	Term End	Total
20	80	100

B. Subjects with practical :

Mid Term	Term End		Total
	A-Theory	B- Practical	
20	50	30 (20+10 (Record))	100

C. (DSE - 4) for Hons. students (6th Semester)**Project 80 + Viva 20**

DSE Papers for Hons. Students may may not have the Practical component as proposed by the respective Board of Studies. If there is no practical tutorial classes are allotted.

The Project paper will be evaluated both by External & Internal Examiners.

Remuneration to the Examiner (External / Internal) is Rs. 20/- each per project.

Project Fee of Rs. 50/- shall be collected form each Hons. Student at the time of Re-admission to +3 IIIrd Year at the college level and the collected amount will be deposited in the examination account of respective colleges.

Evaluation of project shall be completed before the commencement of the 6th Semester Examination.

8. Grade System in Each Paper (Mid + End Sem Exam.) in a Semester.

8.1. Grading System

Grade	Mark Secured from 100	Grade Points
Outstanding 'O'	90-100	10
Excellent 'A+'	80-89	9
Very Good 'A'	70-79	8
Good 'B+'	60-69	7
Above average 'B'	50-59	6
Fair 'C'	45-49	5
Pass 'D'	33-44	4
Failed 'F'	Below 33	

N.B. A Candidate has to secure 33% or above to pass in each of the Papers.

- The candidate obtaining Grade-F is considered failed and will be required to clear the back paper(s) in the subsequent examinations within the stipulated time.
- The candidate securing 'C' Grade and above in Core/honours papers in aggregate will be awarded Honours.
- The candidate securing 'B+' Grade and above in aggregate in first appearance will be awarded Honours with Distinction/Distinction (for pass/regular course).
- Any candidate filling the forms for appearing in back papers/ improvement shall not be awarded Distinction.

8.2. A student's level of competence shall be categorized by a Grade Point Average to be specified as :

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

- (a) **Point** - Integer equivalent of each letter grade
- (b) **Credit** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

Credit Point - (b) x (a) for each course item

Credit Index - $\frac{\text{Credit Point}}{\text{Credit}}$ of course items in each semester

Grade Point Average - $\frac{\text{Credit Index}}{\text{Credit}}$

semester Grade Point Average (SGPA) =

$\frac{\text{Credit Index}}{\text{Credit}}$ for each Semester

Cumulative Grade Point Average (CGPA) =

$\frac{\text{Credit Index}}{\text{Credit}}$ of all previous Semester up to the 6th Semester

8.3. A student in order to retain honors has to secure Grade 'C' and above in Core papers. Further in order to obtain distinction a student has to secure 50% of marks in all the subjects taken together (excluding core) in 1st appearance. A candidate passing under hard case rule (2% grace mark) shall not be eligible to obtain distinction.

8.4. In addition to the Grade points, marks / percentage would also be awarded and shall also be reflected in the Mark Sheet.

8.5. The details of grading system shall be printed on the backside of University Mark-sheet.

9. Repeat Examination

9.1 A student has to clear back papers (i.e. in the paper/papers one has failed i.e. having secured grade F or below 33% mark) by appearing at subsequent semester examinations within **six years** from the year/session of admission.

9.2 A student may appear improvement (repeat) in any number of Core papers (Honours) in the immediate subsequent examination if the candidate has obtained a grade below C (i.e. below 45%) in the paper concerned. The higher marks shall be retained. The candidate securing grade, below **C** (i.e. below 45%) in the Core (Hons) Paper will be declared as Pass without honours.

10. Hard Case Rule

10.1 2% of grace mark on the aggregate mark subject to maximum of 5(five) marks in single paper shall be given. This shall be applicable in each semester.

10.2 0.5 (point five percent) grace mark can be given for award of B Grade (SGPA 7) in each semester provided grace mark under 11.1 has not been awarded. This will not affect the distinction of the candidates.

10.3 **There will be no revaluation processes of the answer scripts.**

11. Examination Question Pattern (Suggestive)

11.1 The duration of end semester examination as reflected in Sl. No. 6 above.

12.2 **For subject without having practical** full marks are 100 per paper out of which 20 marks is allotted for Mid-Semester Examination (Internal) and 80 marks for end semester examination.

* The question papers shall be divided into two parts such as Group-A & Group-B.

* Group-A will carry 10 short questions of two marks each. The answer should be within two sentences.

* There shall be 5 long type questions in Group-B with one alternative each have to be attempted and all questions shall be of equal value (5 x 12 marks).

12.3 **For subject with practical** full marks are 100 per paper out of which 20 marks is allotted for Mid-Semester Examination, 50 is for End Semester Examination and 30 is for practical.

* The question papers shall be divided into two parts such as Group-A & Group-B. Group-A will carry 10 short questions of one mark each. The answer should be within two sentences.

* There shall be 5 long-type questions with one alternative each have to be attempted for subjects having practical. The questions shall be of equal value (5 x 8 marks.)

* Practical will carry 30 marks out of which 10 will be for records.

12.4 Model answers for long questions should be between 700 - 1000 words.

12.5 Each Dept. shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller of Examinations of the College (applicable to autonomous colleges).

12.6 Suitable modifications may be made by the Autonomous Colleges keeping in view the UGC Guideline for Autonomous Colleges, University Guidelines from time to time and State Govt. Guidelines from time to time.

Board Principles of Credit Transfer

· There should be a small group to consider all cases of credit transfer. The group should consist of the following :

Chairman - Chairman P.G. Council (for University affiliated Colleges)/ Director, DDCE for DDCE/Principals of the Autonomous College/Controller of Examinations, Utkal University.

Convener - Dy. Controller of Examination for University affiliated colleges.

Faculty member of DDCE for DDCE, Controller of Examination of respective Autonomous Colleges for autonomous Colleges.

Members - Four teachers to be nominated by the Chairman, P.G. Council / Director, DDCE / Principal of Autonomous Colleges as the case may be.

Waiver for courses covered under other colleges notwithstanding differences in detailed course can be granted. Papers which one has not studied even though they are prescribed for earlier semesters can be covered by the students.

Other Board Principles ;

Student transferred after 1st semester examination cannot be given position or medal under autonomous colleges. Students who have failed / remained absent / appeared for improvement shall not be eligible for University Gold Medal or Rank. Students who have been granted credit waiver under credit transfer system can't be awarded Gold medal or position.

COURSE STRUCTURE

DETAILS OF COURSES UNDER B.A. (HONOURS)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits) (14 Papers)	14 X 4 = 56	14 X 5 = 70
Core Course Practical / Tutorial* (14 Papers)	14 X 2 = 28	14 X 1 = 14
II. Elective Course (6 Credits) (8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4 X 4 = 16	4 X 5 = 20
A.2. Discipline Specific Elective Practical / Tutorials* (4 Papers)	4 X 2 = 8	4 X 1 = 4
B.1. Generic Elective/Interdisciplinary (4 papers)	4 X 4 = 16	4 X 5 = 20
B.2. Generic Elective Practical / Tutorials* (4 Papers)	4 X 2 = 8	4 X 1 + 4
q Optional Dissertation or project work in place of one Discipline Specific elective paper (6 credits) in 6th Semester.		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credits each) 2X 4 = 8 2 X 4 = 8 Environmental Science/ English/Hindi/MIL Communication		

2. Skill Enhancement Courses (SEC)

(Minimum 2, Max. 4) 2 X 4 = 8 2 x 4 = 8

(2 Papers of 2 credits each)**Total credit = 148 Total credit = 148****Institute should evolve a system/policy about ECA/General Interest/Hobby/Sports/NCC/NSS/related courses on its own.*****Wherever there is a practical there will be no tutorial and vice-versa.****SCHEME FOR CHOICE BASED CREDIT SYSTEM IN BA (HONOURS)**

Semester	Core Course	Ability Enhancement	Skill Enhancement	Elective	Elective
	Discipline Generic				
	(14)	Compulsory Course (AECC) (2)	Course (SEC) (2)	Specific (DSE) (4)	(GE) (4)
I	C-1	MIL			GE-1
	C-2	Communication (Odia/Hindi)			
I	C-3	Environmental			GE-2
	C-4	Science			
III	C-5		SEC-1)English		GE-3
	C-6		Communication)		
	C-7				
IV	C-8		SEC-2		GE-4
	C-9				
	C-10				
V	C-11			DSE-1	
	C-12			DSE-2	
VI	C-13			SAE-3	
	C-14			DSE-4	

DETAILS OF COURSES UNDER BACHELOR OF SCIENCE (HONOURS)

Course	Theory+Practical	Theory+ Practical
I. Core Course (6 Credits)		
(14 Papers)	14 X 4 = 56	14 X 5 = 70
Core Course Practical/Tutorial*		
(14 Papers)	14 X 4 = 56	14 X 5 = 70
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective		
(4 Papers)	4 X 4 = 16	4 X 5 = 20
A.2. Discipline Specific Elective		
Practical / Tutorials*	4 X 2 = 8	4 X 1 = 4
(4 Papers)		
B.1. Generic Elective/Interdisciplinary		
(4 papers)	4 X 4 = 16	4 X 5 = 20
B.2. Generic Elective		
Practical / Tutorials*	4 X 2 = 8	4 X 1 + 4
(4 Papers)		
Optional Dissertation or Project Work in place of one Discipline Specific elective paper (6 credits) in Semester - VI.		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC)		
(2 Papers of 4 credits each)	2 X 4 = 8	2 X 4 = 8
Environmental Science/ English/Hindi/MIL Communication		
2. Skill Enhancement Courses (SEC)		
(Min. 2)	2 X 4 = 8	2 x 4 = 8
(2 Papers of 2 credits each)		
Total credit = 148	Total credit = 148	Total credit = 148

- Institute should evolve a system/policy about ECA/General Interest/Hobby/Sports/NCC/NSS/related courses on its own.
- Wherever there is a practical there will be no tutorial and vice-versa.
- For Generic Elective, there shall be two subjects other than the Core subject having two papers each.

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.SC.

(HONOURS)

Semester	Core Course (14)	Ability Enhancement Compulsory (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective (DSE) (4)	Generic Elective (GE) (4)
I	C-1 C-2	Environmental Science			GE-1A
I	C-3 C-4	MIL communication (Odia/Hindi)			GE-2A
III	C-5 C-6 C-7	SEC-1 (English Communication)			GE-1B
IV	C-8 C-9 C-10	SEC-2			GE-2B
V	C-1 C-12			DSE-1 DSE-2	
VI	C-13 C-14			SAE-3 DSE-4	

24. Publication or Results :

- 24.1 The result of the Three Year B.A/ B.Sc./ B.Com. Degree examination and the classes to be awarded shall be determined on the basis of the combined result of all semester (first to sixth) examination & taken together.
- 24.2
- a) As soon as possible, preferably within 45 days after the completion of final examination (Theory Paper) the Controller of examination shall prepare a list of successful candidates based on the marks of all the semester examinations and send the list to Vice-chancellor, Utkal University for publication of results.
 - b) There shall be separate lists for candidate or pass and honours in each stream.
 - c) The list of those candidates who pass in 1st class in the honours courses of a particular subject shall be arranged in order of merit, and the list of all other successful candidates of the honours course of that subject shall be arranged alphabetically. In case of a successful honours candidate obtaining distinction shall be mentioned against his/her name in the list.
 - d) Candidates who pass in the 1st appearance and in one session will be placed above those who pass with back paper clearance in the merit list.
 - e) Each successful candidate at the final examination of the Three Year Degree course shall receive a diploma certificate signed by the Vice-chancellor.

25. Transfer of Students :

- No transfer shall be allowed from any other college to Talcher Autonomous College beyond the date of admission.
26. As per the guidelines of DHE, Odisha the Choice Based Credit System may be introduced from the academic session 2015-16. The details of the Syllabus will be given later.

CHAPTER-V**AWARDS AND ASSISTANCE**

1. National Scholarship : Deserving students are selected by the Govt. of Orissa in order of merit.
2. National Loan Scholarship : National Loan Scholarship is awarded to the students reading in various classes who have secured a minimum of 50% marks in the Annual High School certificate and +2 examination.
3. Post Matric Stipends to the students of scheduled caste and scheduled tribe.
4. Scholarship for deaf, blind and orthopaedically handicapped students: such student must apply in the prescribed form which can be obtained from the office of the District Social Welfare Officer.
5. Junior College Scholarship : The Junior College Scholarship on merit cum poverty is awarded to the students on the result of Annual C.H.S.E. Examination.
6. Scholarship and aids to the children of political sufferers.
7. Educational concession to the children and dependents of service personnel and Ex-servicemen.
8. A student in receipt of one of the above scholarships is not eligible to get another scholarship, without the prior permission of the Director of Public Instruction, Orissa, Bhubaneswar.
9. Post Matric Scholarship are awarded by the Tribal and Rural Welfare Department and the other Scholarships are awarded by the Director of Public Instruction, Orissa, Bhubaneswar.

FREE STUDENTSHIP AND OTHER KINDS OF ASSISTANCE GRANTED BY THE COLLEGE

Free studentship and half free studentship are granted to the poor and deserving students of the college. The Principal invites applications for the same from students in a prescribed form available in the college office. Applicants are required to appear before an interview. Poverty –cum- merit serves as the sole basis for the grant of Free and Half Free Studentship.

SOCIAL SERVICE GUILD :

Financial Assistance is granted to the deserving poor students from this fund.

PRIZES :

The following prizes are awarded to the students.

1. Dinabandhu Memorial Prize Rs.100/- per year founded in 1978 from funds contributed by Sri Radhakrishna Sahoo. The prize is awarded to the student passing out from Jubaraj High School, Talcher securing the Highest marks in aggregate in H.S.C. examination & joining Talcher College to pursue Higher studies.
2. Nabin Sahu Memorial Prize Rs. 120/- per year founded in 1978 from funds contributed by Sri Radhakrishna Sahoo. The prize is awarded to the student passed +2 in Arts from Talcher College securing the Highest marks Economic & joining Talcher College to pursue Higher study in B.A. with Economics as optional subject.

VII- BUS TRAVEL CONCESSION :

50% concession of the current fare shall be allowed to a student.

- a) for his/her daily journey to Talcher from his village only if he/she is not a boarder and the distance of journey is within 50 kilometers and
- b) for going home during Summer and Puja vacations to meet his/her parents at the address recorded in the college long Roll.

The student should carry his college identity card while travelling by bus to avail such concession.

VIII- RAILWAY CONCESSION :

A student can avail 50% concession of the current railway fare for his journey.

- to go home (native place/address mentioned in the long Roll during Summer and Puja Vacation.
- to attend an interview.
- to go on study tour organized by the college. Such concession can be availed by mail/express trains if the distance is more than 500 kilometers.

IX- BEST GRADUATE OF THE COLLEGE (2018)

Physics

Debasis Mahakhud

X- DEPARTMENT WISE TOPPER LIST (2018)

Botany

Tapti Tapanwita Parhi

Chemistry

Subrat Kumar Das

Geology

Jayanta Kumar Sahoo

Mathematics

Ranjita Panigrahi

Physics

Debasis Mahakhud

Zoology

Puja Agrawala

Anthropology

Hemalata Agrawala

Economics

Barsharani Nayak

Education

Subhashree Majhi

English

Prachiprabha Patra

History

Sangeeta Pattanayak

Odia

Rani Sahoo

Philosophy

Rakesh Behera

Political Science

Sarathi Besra

Sanskrit

Dharitri Sahoo

Commerce

Kusumaganta Sethi

CHAPTER-VI LIBRARY RULES

General Information :

The members of the staff and the students of this college and other persons specially permitted by the Principal may use the Library.

General Rules

- The Library opens at 10.00 A.M and closes at 5.00 p.m. Unless otherwise notified. All transactions of the Library with students will be done between 10.00 a.m to 2.30. p.m. on every working day.
- The Library remains closed on Sunday and on all other authorized holidays.
- On working days office work of the Library is attended to after 2.30p.m.. During this period issue and return of books will not be attended to.
- Arrangements are made to keep the Library open during the vacations.
- Every borrower is supposed to have read the rules governing the Library as furnished below and is required to abide by them. (Ignorance of these rules will not be excused
Rules common to all borrowers of books)

Rules (General Library)

- Books and bound volumes of journals will be issued on the presentation of the Library card/cards. Only one volume will be issued at the time of surrender of one borrowers card. The card will be issued by Librarian to all borrowers at the beginning of the session on production of the first receipt and the identity card.
- Students are required to renew their Library cards at the beginning of each session. Books will be issued only after the Library cards are renewed.

3. a) Loss of these cards will deprive the borrower of his/her right to borrow books.
b) Loss of cards must be immediately reported to the Librarian.
c) A duplicate card may be issued against the lost card on payment of Rs.5.00 towards the lost card and a fine of Rs.5.00.
4. Library cards are not transferable. Books will be issued against the borrowers card on personal presentation only.
5. Every borrower must examine the condition of the book or books before they are issued. In case of mutilation discovered later, the presumption will be against the borrower and the cost of the book with fine will be realised from him/her.
6. Books should be returned within the period allowed to borrower, failing which further issue shall be stopped.
7. When the date for return of a book falls on an authorized holiday, it should be returned to the library on the day, the college opens after the holiday. b) If the borrower is representing the college in some games, sports or conferences on the due date of return of the books he/she has to return the books on date of joining college.
8. Books in possession of the borrower should be returned to the library before the college closes for the long vacation or before the date notified for the purpose.
9. Whoever might have a library book or journal in his/her possession should return it to the library in response to a requisition notice for the return of the same from the librarian, failing which fresh issue shall be stopped.
10. No marginal or other note or markings shall be made in the library books nor shall any picture or pages be removed, torn or otherwise disfigured. In such cases the borrower shall be asked to replace the book damaged by him/her.
11. Although, ordinarily, there will be no restriction on the use of books in the library, the principal has the right to stop the issue of certain books in the interest of the institution to all or some intending borrower.

12. A borrower against whom any book or charges are out standing shall not be allowed to borrow books from library.
13. All those who may happen to be inside the library or in its neighborhood are expected to observe strict silence. The librarian has to see that the rule of silence is strictly observed and to report any wilful breach of the rule.
Teachers are also expected to use their influence to promote the observance of the rule whenever they are in the library and to report to the Principal cases of deliberate disobedience and misbehaviour.
14. a) The Library premises should not be used for any purpose other than reading or consulting books and periodicals of the Library.
b) Spitting and smoking inside the Library are strictly forbidden.
15. Cases of incivility on the part of the intending borrowers should at once be reported to the Principal by the Library staff or any other authorized person who might happen to be inside the Library.
16. An unauthorized person, who tries to force his way into the Library may be turned out of the Library by the Library staff.
17. None but the members of the staff may go beyond the Library counter. Persons who are given special permission by the Principal may work inside the Library.
18. The following is the maximum number of books that may be issued to the various classes of borrowers.

a) Members of the teaching staff	...	15 each
b) Librarian	...	5 each
c) Laboratory Asst.	...	5 each
d) Ministerial staff	...	3 each
e) Physical education, Teacher Store keeper, Photographer, Mechanic, Glass blower and Compounding Asst.	...	3 each
f) Library Attendants	...	2 each

- | | | |
|--|-----|--------|
| g) Book Binder, Peon, Daftary,
Gasmen, Gardener, Watchman
and Specimen collector | ... | 1 each |
| h) Students reading in +2 class | ... | 1 each |
| i) Students (Hons.) | ... | 4 each |
| j) Students (Pass) | ... | 3 each |
| k) Others | ... | 1 each |

N.B. : Text books of other disciplines shall not ordinarily be issued. These may be issued for one month on the recommendation of the Departmental Head and with permission of the Principal.

19. A book once issued to a borrower may be reissued to him with the permission of the Librarian only if the book is not in demand. The books before re-issue should be presented to the Librarian for necessary official entries.
20. Books of reference section, current issue of periodicals, course of studies shall not be issued for use at home with out the special permission of the principal.
21. The time allowed to the borrowers for retaining the Library book is as follows:
- | | | |
|----------------------------------|-----|---------|
| a) Members of the teaching staff | ... | 1 month |
| b) Other members of the staff | ... | 1 month |
| c) Students | ... | 15 days |

N.B.: Students are liable to pay a fine of ten paise per book for each day of default.

- d) Magazine will be issued to members of the staff for 15 days. In case of non return within the stipulated time further issue will be stopped.
- e) Maximum number of magazines that may be issued to members of teaching staff is three.
- f) Maximum number of magazines that may be issued to members of non-teaching class III staff is two.

N.B. Current issue of periodicals will not be issued out of the Library, Old journals of preceding years except the bound volumes will not be issued out of the Library.

22. Any book lost, damaged or defaced by a borrower must be replaced by him/her. If a book is one of a set or a series and

volumes cannot be obtained singly; the whole set or series must be replaced at the readers cost. If the book is rare or irreplaceable the borrower would pay an amount up to a maximum three times the catalogue price or the price ascertained from authentic sources of the book. IN NO CASE SHALL THIS BE RELAXED.

23. In case where the price of the lost books cannot be ascertained the borrower should pay as compensation an amount fixed by the Principal.
24. a) Text books will be issued to the students from the general section.
b) Reference books will be issued on call slips for consultation in the reading room.
25. Magazines should not be taken home by the students. They should be returned on the very date of issue. A fine may be imposed if a student takes home any magazine or reference book.
26. No student should enter the library rooms without the permission of the librarian.
27. No one should enter Library rooms with personal books, bags, or umbrella etc. They are to be kept at the place notified.
28. Any grievance of the students regarding Library affairs should be brought to the notice of the Library Committee.
29. In all dealings with the Library the Library card must be produced at the counter on demand, failing which the students concerned will not be attended to.
30. Any collection regarding Library fine and mutilation of Library books should be submitted to the Librarian who will pass it to the higher authority for final deposit.
31. Students are required to submit their Library card one day before to obtain clearance from the Library.
32. Violation of the Library rules will be strictly dealt with.

Rules(Text book Library)

1. The object of the "Text book Library" is to make prescribed text books available to the poor and deserving students on long term basis.

2. This Library shall be attached to the General Library of the College, and the Librarian shall remain in charge of the books.
 3. At the beginning of each session the Principal shall invite applications in the prescribed forms for the purpose from the poor and deserving students of the College intending to borrow books from this Library.
 4. The students shall submit separate applications to borrow books on different subjects.
 5. The application thus received shall be passed on to the Heads of the respective Departments who, after necessary scrutiny, shall submit their recommendations to the Principal.
 6. The books borrowed shall have to be returned by the borrowers soon after their Test examination are over or else disciplinary action shall be taken against them by the Principal.
 7. The borrowers shall have to give an undertaking to the effect that they shall be responsible for keeping the books in good condition. Disfiguring the books by under lining, making marginal notes or causing damage in any other way to the books shall have to be compensated for by the borrowers in the manner decided upon by the Principal. In extreme cases the books must be replaced.
 8. The Librarian will report to the Principal, names of the borrowers responsible for the improper use of Library books.
 9. Borrowers leaving the College before their ANNUAL/Test Examinations or discontinuing their studies at any time shall have to return the books before they are allowed to leave.
 10. Borrowers who are not sent up for Council Examination or are not promoted to the next higher classes shall have to surrender the books soon after the results are announced.
(Plea of ignorance of any rule will not be considered as an excuse in any case).
- 1 . Xerox facilities are available for students & staff at a subsidized rate.

CHAPTER-VII

COLLEGE HOSTEL (1) DR. BIKRAM DAS CHHATRABASA TALCHER COLLEGE, TALCHER

RULES & REGULATIONS :

1. The boarders who will join the hostel before 30th June will have to pay thier dues from the month of June to May and boarders who will stay from 1st December onwards need not pay the dues from June to November 30th. Anybody leaving the hostel in the mid of the session will heve to pay his dues till the end of the session. However, the dues do not include mess dues which the boarder will have to pay from the date of his admission as a boarder. In all cases the hostel remains closed during the Puja Holidays and Summer Vacation. Boarders wishing to remain in the hostel during the vacation or Puja Holidays should obtain special permission from the Superintended. For the purpose of college and University examination the Boarders may be allowed to stay for a part of the vacation with prior permission of the superintendent and the Principal on payment of hostel and other dues in advance for the period of the furniture & electrical goods supplied to them and they are liable to pay the damage charges in extra. Expenditure like electricity tariff shall be borne by the boarders.

DISCIPLINE

1. No boarder shall be absent from the hostel during the study hours(from 7 A.M. to 9 A.M. and from 7 P.M to 9.30 P.M.) and after the night roll call at 10.30 P.M. without the prior permission of the Superintendent. A boarder can leave the hostel temporarily in an emergency after giving sufficient ground in the log book maintained in the Hostel.

2. During the study hours the boarders are expected to be in their seats and in no case should they cause disturbance to others by any action what-so-ever.
3. There will be daily inspection by the Superintendent or in his absence, by his nominee, to ascertain the presence of the boarders in their respective rooms.
4. The prefect will be nominated by the Superintendent and will be in charge of the discipline of the boarders and the general cleanliness of the hostel wards.
5. Boarders in all cases should obtain permission of the Superintendent and the Principal before they take part in any association or meeting, outside the College. All movements, in fact, by the students whether for calling a meeting or circulating a notice or raising subscription must receive the prior permission of the superintendent.
6. The Superintendent has the power of censoring all reading materials brought into the hostel. The introduction of or keeping any objectionable matter and such things in the hostel will be regarded as a breach of discipline. All cases of gross misconduct should be reported to the Principal.
7. The Superintendent will maintain a conduct register of the boarders in which records of all fines and punishment will be maintained. Gross misconduct of a boarder will render him liable to have his name entered in the Conduct Register maintained in the College.
8. The following will be considered as the breaches of discipline and will be dealt with fines and to the extent of removing a boarder from the hostel.
 - a) Absence from hostel without leave.
 - b) Continued neglect of studies.
 - c) Want of cleanliness & tidiness in the room.
 - d) Frequent absence from the hostel during the study hours.
 - e) Singing or playing any musical instrument except during the specified hours.
 - f) Holding of any meeting in the hostel without permission of the Superintendent or discussion on any

- subject in the meeting not previously approved by the Superintendent.
- h) Misuse/disfiguring/displacement or destruction of any property of the Hostel.
 - i) Any other activity that is likely to be viewed by the Superintendent as indiscipline or misconduct.

GUEST :

Father and natural guardian of the boarder may be allowed to stay in the hostel for a maximum period of 24 hours with the prior permission of the Superintendent.

HOSTEL MESS :

1. The hostel provides two meals a day- a lunch and a dinner. The Superintendent reserves the right to decide the menu and quality of meal keeping in view the interest of all the boarders. An individual boarder does have the right to choose his own menu.
2. A boarder is liable to pay for a minimum of 50 meals for a full calendar month. In case of vacation/holidays the minimum limit will be proportionately reduced by the Superintendent and will be duly notified for the information of the boarders.
3. However a boarder who has been granted permission temporarily to leave the Hostel on medical ground or otherwise for more than a week by the Superintendent, is entitled to get a reduction of meal charges accordingly as decided by the Superintendent.
4. Irrespective of holidays or vacation all boarders are liable to pay mess establishment and light charges for the full calendar month.
5. There will be a Mess Committee consisting of 4 members, the elected Mess Secretary and three ordinary members nominated by the Superintendent. The mess committee will be changed every month...
6. Any misconduct or misbehaviour on the part of a boarder in the mess will be reported to the Superintendent by the Mess Secretary.
7. Mess cooks or servants can be discharged by the Superintendent only.

8. Meals are served to the boarders during specified hours. Only in special circumstances and in case of illness meals will be served in the room.
9. Boarders are expected to be civil towards mess cooks and servants. In case of misbehaviour and negligence of duty on the parts of the cooks and servants the fact will have to be reported to the Superintendent.
10. Boarders must be the members of the mess.

FEE STRUCTURE :

Hostel Caution Money Rs. 600/- (Refundable)

	<u>Fess at the time of Admn</u>	<u>Fees at</u>
<u>the time of Re-Admn.</u>		
Admission	Rs.100/-	Rs.100/-
Development	Rs.500/-	Rs.200/-
Utensil	Rs.100/	Rs.50/-
Furniture	Rs.100/	Rs.50/-
Mess Establishment	Rs.300/-	Rs.100/-
Sanitation	Rs.100/-	Rs.50/-
Miscellaneous Fee	Rs.300/-	Rs.100/-
Newspaper & Magazine	Rs.100/-	Rs.100/-
Seat Rent (quarterly)	Rs.1500/-	Rs. 1500/-

COLLEGE HOSTEL (2)
Women's Hostel

TALCHER AUTONOMOUS COLLEGE, TALCHER

There is a provision of Women's hostel in the College having an authorised seats of fifty only. The procedure of admission to women hostel is purely on the basis of merit and distance.

Rules, Regulations & Fee Structure

The rules, regulations and fee structure is the same and at par with the boys hostel.

CHAPTER-VIII**EXTRA-CURRICULAR OPPORTUNITIES****A. STUDENTS' ASSOCIATION AND SOCIETIES****For +3 Students**

The following Associations and societies of Talcher College, Talcher provide scope for cultural and intellectual activities of students.

1. The College union
2. The Day Scholar's Association
3. Society or Art & Literature
4. Society of Drama, Dance & Music
5. The Atheltic Society
6. The Science Society
7. The Planning Forum
8. The Social Service Guild

I. THE COLLEGE UNION**1. NAME :**

The Union shall be called the "Talcher College Union", Talcher

2. FUNCTIONS OF THE UNION :

- a) To Organise debates, symposia and group discussion on cultural and academic affairs.
- b) To hold competition in writing, in debates and encourage winners with awards of prizes.
- c) To organize exhibition and to recommend to the Principal the names of eminent persons to be invited to address the Union.
- d) To take up such other activities proposed by the Union and approved by the Principal.

3. MEMBERSHIP :

Every student on the College roll is a member of the Union.

4. FUNDS

- a) All members of the Union shall pay an annual membership fee of Rs. 10.00(Rupees ten only)
- b) The account of the union shall be subject to audit every year by a member of the staff appointed by the Principal.

5. EXECUTIVE COMMITTEE:

- a) The affairs of the College Union shall be managed by an Executive Committee consisting of the following members.
- b) The President
- c) The Vice- President
- d) The Secretary
- e) The Assistant Secretary
- f) One class representative from each class(excluding lady student).

6. FUNCTION OF THE EXECUTIVE COMMITTEE:

- a) To draw up the programme of activities the Union for the session.
- b) To draft and adopt the Union budget for the session. To undertake such other activities consistent with the objectives of the Union and with the approval from the Principal.

7. ADVISOR.

- a) There shall be an advisor and an Associate Advisor to guide the Executive Committee to carry on its activities.
- b) The advisor and the Associate Advisor shall be appointed by the Principal from among the members of the teaching staff for one academic year.
- c) The Advisor and the Associate Advisor shall be present at the ordinary meetings of the Union. They will advise the Union executive by helpful suggestions, when they think it necessary in the proper conduct of the meeting. The president may also refer to them any rule for interpretation and the

decision of the Principal in all matters relating to the matter of College Union is binding and final.

- d) The Advisor may at any time during a meeting at the request of the President, explain the scope and object of a motion or amendment.
- e) If the advisor or the Associate Advisors are unable to be present at a meeting, the principal may request any member of the staff to discharge all the functions of the Advisor.
- f) The Advisor or the Associate Advisor may preside over a meeting when they are specially requested by the President to do so.

8. THE PRESIDENT

Any member of the Union is eligible to stand for the President ship of the Union. The President shall preside over all the ordinary meetings of the Union at which he is present. He shall be responsible for maintaining order and interpreting the rules. His ruling shall be final except where he requests the Advisor to give a ruling in which case the ruling of the Advisor shall be binding.

9. THE VICE- PRESIDENT

There shall be a Vice-President elected from among the students. In the absence of the President the Vice-President shall exercise all rights and discharge all his duties.

10. THE SECRETARY :

Any member of the Union can stand for the office of Secretary of the Union.

- a) The Secretary shall select a range of debates and notify all the meetings whether annual, ordinary or extra ordinary.
- b) The secretary shall select the subject for debates in consultation with the President and the Advisor.
- c) The Secretary shall maintain the accounts of the Union. The Advisor shall countersign all the vouchers of expenditure.

11. ASSISTANT SECRETARY :

The Assistant Secretary shall assist the Secretary in the discharge of his duties and in his absence shall perform all his functions.

- 12. CLASS REPRESENTATIVES**
Every class is entitled to send one representative to the Executive Committee of the Union.
- 13. METHOD OF ELECTION :**
The election is conducted as per the instructions of the Govt. from time to time.
- 14. VACANCIES OF OFFICE :**
- Vacancies of office will arise if (a) the office bearers shall not hold office till the next annual election.
 - They cease to be student of the college.
 - They voluntarily resign in writing addressed to the Principal.
 - They are removed in the manner as prescribed in rule below :
 - An office fails to discharge his duties properly van be removed by a vote of non-confidence passed by 2/3rd of the members present at the voting at an extraordinary meeting called for the purpose.
 - Office bearer who are the University examinees shall be deemed to have vacated their office at the end of their Test Examination. In case the annual day of the college Union held after the test result, the President and the Secretary, if examinees, may be allowed to act as such for that function or any other function preceding that.
 - Any office failing vacant in spite of these arrangements may be filled up by holding a by election.
- 15. FUNDS :**
The fund will be maintained as College Union fund. The accounts will be operated by the Principal and withdrawals will be made by him when requisitioned by the Secretary through the Advisor.
- 16. ANNUAL MEETINGS :**
Once in the beginning of each session there shall be an annual meeting to welcome the new members of the Union. The Principal shall fix the date of this meeting as soon as possible.

- In this meeting the Annual reports of the Union of the previous session will be presented by the outgoing Secretary.
- 17. ORDINARY MEETING :**
Ordinary meetings of the Union shall be arranged by the Secretary in consultation with the President.
- 18. EXTRA ORDINARY MEETING :**
An extra ordinary meeting of the Union may be convened.
- At the written requisition addressed to the Principal and signed by not less than 50% of the members of the Union.
 - At the request of the President.
- 19. MEETING OF THE EXECUTIVE BODY :**
The meeting of the Executive Body shall be held as the President suggests or on a requisition by not less than (five) members of the Executive body.
- 20. QUORUM :**
The quorum of the executive body shall be 2/3rd.
- 21. NOTICE :**
The Secretary shall cause a notice to be issued two days before each ordinary meeting containing date, place and agenda of the meeting.
- 22. AMENDMENT OF THE MOTION :**
- Notice of the amendment must be put into the box reserved for that purpose by 12 noon on the date preceding the date of meeting.
 - No amendment will be in order which in effect directly opposes the original motion or is inconsistent with the motion.
- 23. PROCEDURE IN THE MEETING :**
- In the absence of both the President and Vice- President in an ordinary meeting, the members present shall elect Chairman from among themselves. The Advisor or the Associate Advisor shall take chair until the election is over. The Chairman shall assume all the right and discharge all the duties of the President during the meeting.

- b) At the commencement of each ordinary meeting the Secretary shall read the minutes of the last ordinary meeting. The minutes on being approved by the members present shall be signed by the president.
- c) Every speech shall be relevant to the subject or debate of the amendment proposed. No personal reflection shall be made in course of the meeting.
- d) No member other than mover of a motion shall speak more than once in course of the debate. At the conclusion of the debate the mover may at his option reply to the debate.
- e) The mover and the second speaker (opposer) may speak for eight minutes each. The other speakers shall speak for not more than five minutes each.
- f) The president may, if he so desires take part in the debate and the Vice-President or in his absence some one else, at the President's request shall take the chair.

24. DISCUSSION OF AMENDMENT :

- a) Not more than one amendment to the motion under discussion may be brought forward in the course of an ordinary meeting.
- b) The President of the ordinary meeting shall decide at the meeting which one of the amendment received in accordance with the above rule 25(a) shall form the subject matter of the debate.
- c) An amendment to the motion shall be discussed only after the first four speakers on the motion have spoken.
- d) No amendment shall be valid which is not seconded in the meeting.
- e) When an amendment is proposed and seconded members may at their option, speak either on the amendment or on the original motion.

25. VOTE ON DEBATE :

- a) At the conclusion of the debate as soon as the mover of the original motion exercises or formally surrenders his right to reply, the amendment if any shall first be put to vote if the

President suggests or on a requisition by not less than(five) members of the Executive body.

- b) In case of tie, the President shall decide the question by lot.

26. POINT OF ORDER :

The Advisor or his deputy or any member may call the President's attention to a point of order even while a member is speaking but on speech shall be made to such point of order.

27. DISCIPLINE :

- a) The president may call any member to order. If a member disobeys or disregards any order or ruling of the President or the Advisor or his deputy, the President may forthwith ask him to withdraw from the meeting and may report his name to the Principal. If necessary, the President may dissolve the meeting.
- b) In any case not provided for by these rules Advisor or his deputy shall give a ruling regarding procedure on the Principle already laid down and his ruling shall be final.

28. AMENDMENT TO RULES :

- a) Amendment to above rules shall be considered in the annual meeting of the Union to be held at the beginning of the session.
- b) An amendment will not be effective if it is not duly seconded and of which a week's clear notice has not been received.
- c) An Amendment in order to be effective must be passed by a majority of 3/5th of the members present and voting and must receive the approval of the Principal.
- d) Amendment to any of these rules shall be effective for the academic year in which it is passed. Such amendments, however, passed in two consecutive years will become effective permanently. The Principal is the final authority in all matters relating to the College Union.

2. THE DAY SCHOLARS' ASSOCIATION

The Association has objective of generating a sense of cooperation, fellow feeling and togetherness among day

scholars of the college in holding competition in General Knowledge, Games and Music. It has the responsibility of celebrating Pujas.

Executive Committee of the Association comprises of the following :-

1. President – Principal
2. Vice-President – from among the teaching staff nominated by the Principal.
3. Associate Vice-President(s)
4. Secretary
5. Asst. Secretary
6. One class Representative from each class

3. SOCIETY OF DRAMA, DANCE & MUSIC

The aim of the Society is to stir & stimulate the historic and other artistic talents of the students.

It organizes Annual Drama & Music and Dance competition in the college.

The Executive Committee comprises of the following :

1. President – Principal
2. Vice-President – from among the teaching staff nominated by the Principal.
3. Associate Vice-President(s)
4. Secretary
5. Asst. Secretary
6. One class Representative from each class

The Secretary shall convene meetings and keep a record of the proceedings of the meeting. He shall keep the account of the Society up to date.

4. THE ATHLETIC COUNCIL

The Athletic Council shall consist of all members of the staff and students with Principal as Ex-Officio President.

The Executive Committee.....

1. The Principal – as ex-officio president
2. Vice-President – from among the teaching staff nominated by the Principal.

3. Associate Vice-President(s)
4. P.E.T.
5. A Secretary & an asst. Secretary to be elected by the students.
6. One class representative from each class.
7. One lady Representative from +3 Stream.

The Committee shall prepare the budget for the current session. It shall look the general management of the council. It shall promote the spirit of games and athleticism among the students. No decision of the committee shall be deemed to be final until it is approved by the principal.

5. THE SCIENCE SOCIETY.

The aim and objectives of the society is to increase love for science and to hold meetings on topics of different Scientific interests. It organizes Annual Science Exhibition on the Republic day of each year.

The Executive Body of the society consists of the following:

1. President- Principal.
2. Vice-president- from among the teaching staff nominated by the Principal.
3. Associate Vice- President(s)
4. Secretary- and Asst. Secretary- to be elected by the students of science classes only.
5. One class representative from each class.

6. PLANNING FORUM :

The Planning forum of Talcher College has the following aims and objectives.

1. To put effort to make planning a success.
2. To make students and public aware of the implication of planning.
3. To seek co-operation of the members of ths staff.
4. To seek suggestion, comments, views from the educated and enlightened section of the public, members of the staff and students.

5. To visit community development blocks to assess their progress.
6. To organise the village adoption scheme.
7. To assist the planning commission in other ways e.g. by starting small service drive.

7. EXECUTIVE COMMITTEE

President - Principal (Ex-officio)

Vice-President to be nominated by the principal from among the staff of Economics Dept.

A Secretary - to be elected by the members

An Assistant Secretary to be selected by members

Class representatives to be elected by the students of each class.

All lecturers in Economics Dept. are members of the Executive committee.

In all doubtful cases, the decision of the principal shall be final.

8. SOCIAL SERVICE GUILD

The society of S.S.G. consists of the Principal as President and one member of the teaching staff as its vice-president and two elected representative from the students as its Secretary and Asst. Secretary. The objectives of the society is to facilitate financial help to students on the basis of merit and poverty.

SCOUTS AND GUIDES :

There is a (Boys)wing of Scouts and (Girls) wing of Guides in the College. Any student with a desire to develop his/her personality and to do some service to the nation can join either wing.

(A) Motto of Scouts/ Guides

BE PREPARED

(B) Aims and Objectives

1. To perform one's duty to God/Religion and to one's motherland.
2. To help other people.
3. To inculcate the virtues like

- a) Loyalty, b) Universal brotherhood, c) Politeness and courtesy, d) Close affinity with animals and environment, e) Discipline, f) Courage, g) Thrift, h) Purity in thought, word and action, i) Obedience.

On the whole, scouting has the basic principles like duty to God, to country, service to fellowmen and obedience to scout law. These principles are to be translated into activities like doing a good deed daily, inspiring others to do good deeds, thus making the society a better society and the world a happier world. A scout must keep in mind "Once a Scout, always a Scout".

YOUTH RED CROSS

- 1) The college is enrolled as a Youth Red Cross Group with the Indian Red Cross Society, Odisha Branch. Annual subscription of Rs.5/- is collected from each student towards the Youth Red Cross Fund.

- AIMS:** 2) a) Service to the sick and suffering.
b) Promotion of health.
c) International friendliness.

MEMBERSHIP

- 3) Students who have the spirit of service to the sick and suffering and who want to become active members of the Youth Red Cross have to apply for membership & get their names enrolled.

ACTIVITIES

- 4) Special emphasis is laid on the following activities: -
 - a) Service to the sick and Suffering
 - b) Practice of the personal health habits
 - c) College hygiene – cleanliness of class rooms, grounds and up keep of college garden.
 - d) Community hygiene, taking of works of hygiene and cleanliness in the nearby villages.
- 5) Youth Red Cross activities are moderated by executive committee consisting of a minimum of five and maximum of eleven members. The committee so elected will elect from

among themselves a chairman, a vice-chairman, a Secretary and Joint-Secretary. The term of the committee will be one year.

- 6) The Youth Red Cross counselor appointed by the principal from among the member of staff will be entitled to attend meetings of the executive committee and to guide the deliberation.
- 7) Meetings of the committee should be held at least once a month and relative rules of business may be framed by the committee.

NATIONAL CADET CORPS (NCC)

One Composite unit (both boys & girls) of N.C.C. has been allotted to this college.

AIM.

- 1. Development of leadership, character, commandership, spirit of sportsmanship and the ideal of service.
- 2. To create a force of trained and potential officers which in a National Emergency could be an assistance to the country.
- 3. To provide service training to students with a view to creating in them officer like quality and also enabling them to obtain commission in the Armed Force.

MOTTO. : Unity and Discipline.

ADMISSION TO THE N.C.C.

The N.C.C. Training is optional. Students desirous of enrollment in N.C.C. shall on their admission in the College have to fill up the application in the prescribed form obtained from the N.C.C. Office.

SERVICE LIABILITY:

- a) A cadet enrolled in the N.C.C. has no liability to render active service in any of the armed forces of the Union.
- b) A cadet shall obey and carry out order and direction of any person who is placed in the command over him.

DISCIPLINE:

The following action will constitute breach of discipline.

- a) Wearing uniform when not on parade or not engaged in service duty.
- b) Resorting to strike or violence or use of threatening or insubordinate language to, or behavior with contempt towards his superior officer.
- c) Disobedience to any standing orders of or lawful command given by his superior officer.
- d) Negligence in obeying a general or unit order.
- e) Remaining in a state of intoxication.
- f) Failing to attend with sufficient cause parade or any other work assigned to him in his capacity as member of the Corps which he has been ordered to do or quitting the ranks without sufficient cause.
- g) Failing to perform any part of training without sufficient cause.
- h) Striking or offering violence to any person in whose custody he is placed while under arrest.
- i) Resisting escort whose duty is to arrest him or deign him in custody.
- j) Escaping while under arrest or detention.
- k) Taking away or being connected with taking away any property belonging to Govt.
- l) Wilfully damaging any such property.
- m) Falsely personifying any other person on parade or on any occasion.

DISPOSAL OF OFFENCES:

Charges of indiscipline made against a member of the N.C.C. will be seriously dealt with and will be disposed of as per procedure and punishment provided in the N.C.C. Act. 1948 as amended from time to time.

ISSUE AND RETURN OF CLOTHING AND EQUIPMENT:

A full set of clothing and equipment is issued to each cadet and the cadets are responsible for their upkeep and maintenance.

They are required to return specified items of issue intact, at the end of the session.

- a) On production of the slip at the N.C.C. office, the cadet will receive a clearance certificate which will be submitted at the college office.
- b) Failure to submit the clearance certificate in the college office will be followed by disciplinary action and no admission to University Examination and non- acceptance of college fees.

TRAINING:

- I. A cadet enrolled in the N.C.C. is required to undergo a minimum period of training for four hours a week consisting of two parades.
- II. A cadet in addition to prescribed hour of training is also liable to undergo special training course sanctioned by the O.C.
- III. A cadet is also required to attend two annual Training camps of 10 days duration in course of his 3 years of service in the N.C.C. and to attend social service if and when necessary.
- IV. A cadet to be eligible for promotion should at least attend 75% of the N.C.C. parades.

BENEFITS IN NCC:

1. Vacancies reserved for commission for 'c' certificate holders.
2. Preference will be given for 'B' certificate & 'C' certificate holders in enrolment in Army, Navy & Airforce as non-commissioned officer.
3. Bonus mark is added during enrolment into other services like BSF, CRPF, CISF, COAST GUARD, ITBP, IRB.
4. Along with financial assistance in terms with scholarship is also provided to the eligible cadets.

CHAPTER - IX

LIST OF HOLIDAYS FOR THE YEAR - 2022

Sl. No.	Occasion	Date	Day	Total No. of Holidays Excluding Sundays
1.	New Year's Day	01.01.2022	Saturday	1
2.	Makar Sankranti/Pongal	14.01.2022	Friday	1
3.	Republic Day	26.01.2022	Wednesday	1
4.	Basanta Panchami	05.02.2022	Saturday	1
5.	Maha Shivaratri	01.03.2022	Tuesday	1
6.	Panchayat raj Divas	05.03.2022	Saturday	1
7.	Dola Purnima	18.03.2022	Friday	1
8.	Holi	19.03.2022	Saturday	1
9.	Utkal Divas	01.04.2022	Friday	1
10.	Mahavishuba Sankranti	14.04.2022	Thursday	1
11.	Good Friday	15.04.2022	Friday	1
12.	ID-ul-Fitr	03.05.2022	Tuesday	1
13.	Summer Vacation	04.05.2022 to 18.06.2022	Wednesday to Saturday	40 (Excluding 6 Sundays)
14.	Ratha Yatra	01.07.2022	Friday	1
15.	Bahuda Yatra	09.07.2022	Saturday	1
16.	Moharram	09.08.2022	Tuesday	1
17.	Jhulan Purnima	11.08.2022	Thursday	1
18.	Independence Day	15.08.2022	Monday	1
19.	Janmashtami	18.08.2022	Thursday	1
20.	Ganesh Chaturthi	31.08.2022	Wednesday	1
21.	Nuakhai	01.09.2022	Thursday	1
22.	Puja Vacation	01.10.2022 to 08.10.2022	Saturday to Saturday	7 (Excluding 1 Sunday)

Sl. No.	Occasion	Date	Day	Total No. of Holidays Excluding Sundays
23.	Kali puja/Diwali	24.10.2022	Monday	1
24.	Rasa Purnima	08.11.2022	Tuesday	1
25.	Prathamastami	16.11.2022	Wednesday	1
26.	Local Holiday			2
Total No. of Holidays				72

N.B.: Local Holiday Hingula Yatra (1 day) & Ganesh Puja immersion (1 day) will be notified as per the declaration of the local authority.

Sd/- Principal
Talcher College, Talcher

CHAPTER-X
APPLICATION FORM
T.C/C.L.C. FROM THE COLLEGE

1. Name of the applicant:
2. Class..... College Roll No.....
3. Examination passed/ failed:
4. University/ CHSE/Examination Roll No. :.....
5. Registration No. :.....
6. No dues certificate :
Library
Lab. Physics
Lab. Chemistry
Lab. Botany
Lab. Zoology
N.C.C.
N.S.S.
Athletic
College Hostel
College Counter

Signature of the Applicant

C.L.C. may be issued

Principal
Head clerk Dealing Assistant. Talcher College, Talcher

Note: Applicant should surrender his/her College Identity Card at the counter.

Admit Card of the examination passed or failed, must be attached with this application for verification.

TIME TABLE

TIME									
MON									
TUE									
WED									
THU									
FRI									
SAT									